



Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

Child Protection Policy

Policy statement

Noah's Ark works with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. We consider that the welfare of the child is paramount and, under HM Government's Working together to Safeguard Children 2018, it is the duty of members of staff and volunteers to implement this policy, and to ensure that the setting has in place appropriate Child Protection procedures, and procedures to safeguard the well-being of children, young people and adults at risk*, and protect them from abuse.

All staff are aware of the South West Child Protection Procedures which can be found at www.swcpp.org.uk and understand their professional duty to ensure safeguarding concerns are reported to the local authority children's social work team or the NSPCC.

* A young person is defined as aged 16-19 years old. At Noah's Ark they may be a student, worker, volunteer or parent. An adult at risk is defined as a person who is or may be in need of community care by reason of mental or other disability, age or illness and who is or may be unable to take care of him or herself or unable to protect him or herself against significant harm or exploitation. (No Secrets DoH 2015)

1. Implementation and Monitoring

Our Child Protection Officer (Trustee) who oversees this work is:

Helen Wilson

Our Designated Senior (a member of staff) reports to the Child Protection Officer and co-ordinates child, young person and adult protection issues are:

Jane Smith

(Deputies: Sophie Cleak and Jackie Millward,)

A trained designated safeguarding officer is contactable at all time during opening hours. The Designated Senior and officer ensure they have links with statutory and voluntary organizations with regard to safeguarding.

We comply with the **Bristol Early Years and Child Care Service Procedure for Independent Day Care Providers.**

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

All staff and regular volunteers undertake Child Protection training which is updated every three years. In addition, there is an annual update for staff, run by senior staff, to keep practice updated. The Child protection Policy forms part of the Induction Procedure for all members of staff and volunteers.

The setting will review this policy annually, to ensure it is being implemented. Appropriate action will be taken if deemed necessary, through consultation with the agencies listed in Appendix A.

2. Definitions of Abuse

Child abuse is any action by another person – adult or child - that causes significant harm to a child, young person or adult at risk. The 1989 Children Act recognises four categories of abuse.

- **Physical Abuse** – actual or physical injury or failure to prevent physical injury. Physical harm may also be caused when a parent or carer fabricates the symptoms of or deliberately induces illness in a child.
- **Sexual Abuse** – Involves forcing or enticing a child or young person to take part in sexual activities, not necessarily involving a high level of violence, whether or not the child is aware of what is happening. Sexual abuse also includes non-contact activities, such as involving children in looking at or in the production of sexual images.
- **Emotional Abuse** – severe or persistent emotional ill-treatment or rejection likely to cause an adverse effect on the emotional and behavioural development of a child. It may involve seeing or hearing the ill-treatment of another. Some level of emotional abuse is involved in all types of maltreatment, though it may occur alone.
- **Neglect** – the persistent failure to meet the basic physical and / or psychological needs of a child, or the failure to protect such a person from exposure to any kind of danger, resulting in the significant impairment of a child's health or development, including failure to thrive.

Other Recognised Categories of Abuse

Historical Abuse – There may be occasions where a child will disclose abuse (either sexual, physical, emotional or neglect) which occurred in the past. This information needs to be treated in exactly the same way as a disclosure of current child abuse. The reason for this is that the abuser may still represent a risk to children now.

Domestic Abuse – Staff may be working with children experiencing violence at home. Children experiencing this may demonstrate many of the symptoms listed below. Staff will need to treat them sensitively, record their concerns and consider informing First Response.

Female Genital Mutilation (FGM) – FGM has been a criminal offence in the UK since 1985. In 2003, it also became a criminal offence for UK nationals or permanent residents to take their child abroad to have female genital mutilation. (Female Genital Mutilation Act 2003) Anyone found guilty of the offence faces a maximum penalty of 14 years in prison.

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

Section 73 of the Serious Crime Act 2015 amended the Female Genital Mutilation Act to include FGM Protection Orders (FGMPO's). A FGM Protection Order is a civil measure which can be applied for through a family court.

It is helpful to have conversations at the earliest opportunity with parent and carers and provide information in leaflets and posters about FGM from the BAVA website.
<http://www.bava.org.uk/types-of-abuse/female-genital-mutilation/>

All agencies have a statutory responsibility to safeguard children in terms of preventing girls from FGM and identifying children who have already survived the procedure. It is important that staff are aware of what FGM is and the signs to look out for where girls are at risk of the practice. Being able to identify girls who are at risk needs a sensitive approach. For more information please go to the BCSB FGM Safeguarding guidance.

<https://bristolsafeguarding.org/children-home/professionals/policies/#FGM>

The Bristol Safeguarding Children's Board has created an FGM referral risk assessment for professionals to consider risks to girls from FGM.

<https://bristolsafeguarding.org/media/27269/fgm-referral-risk-assessment-2018.pdf>.

A record of the outcome of using the risk assessment will be kept.

We may also seek advice from BAND, Families in Focus or First Response

We will also consider whether any other indicators exist that suggest FGM may have already taken place, for example.

- The child has changed in behaviour after a prolonged absence from the setting.
- The child has health problems, particularly bladder or menstrual problems.
- The child has difficulty walking, sitting or standing and may appear to be uncomfortable.

If a girl is at immediate risk of FGM taking place, it is a significant Child Protection issue and must be reported to the police or First Response.

We have a statutory duty to report if a girl under 18 informs us they have had FGM or if we see it. If FGM has taken place it is a significant child protection issue and must be documented and reported to First Response and/or the police.

When FGM has taken place, the Children's social care team will liaise with the health services so that a statutory safeguarding assessment takes place and to look at how the girl and family will be supported to access appropriate health care if needed. Legal action may be considered.

For more information on this topic, see the online South West Child Protection Procedures, NSPCC or locally BAVA. Contact details in the appendix.

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

The Prevent Duty - It is essential that staff members are able to identify children who may be vulnerable to radicalisation, and know what to do when they are identified. Staff are trained to recognise possible signs. In line with our Online Safety Policy appropriate controls for digital content will be in place.

There is no single way of identifying an individual who is likely to be susceptible to a terrorist ideology. As with managing other safeguarding risks, staff should be alert to changes in children's behaviour which could indicate that they could be in need of help or protection. It is important to take action if staff observe behaviour of concern.

The Police Prevent Team can give advice, contact 01278 647466 or ring 101 and ask for the Prevent team, explaining you are calling about extremism or radicalisation.

Any concerns about a child will be referred through First Response or the police. The concern may then be dealt with through usual safeguarding processes or referred to the Channel process. See appendix for contact details.

In addition if we think a child is at risk of extremism you would contact the Counter Extremism Group at email: counter.extremism@education.gsi.gov.uk or Tel: 020 7340 7264

For more information see our **Prevent Duty Document**.

Non-Mobile Babies – We do not have non-mobile babies attending Noah's Ark, but include this in our policy for completeness. Injuries in non-mobile babies are rare and must be further investigated by a paediatrician even if an explanation seems plausible. Early Years Settings and Childminders working with non-mobile babies need to follow the Bristol Safeguarding Children Board "**Addendum to the Multi Agency Guidance for Injuries in Non- Mobile babies**".

If settings need to use the procedure, it is important that as well as arranging for the baby to be examined by the Community Paediatrician settings contact Social Care / First Response to request checks are made on the family. This information will be made available to the Community Paediatrician to help in any risk assessment of the injury. This is not the same as making a referral and parents should be reassured that this is the case, but it is important that they check to see if the baby is already known to Social Care.

3. Confidentiality and Appropriate Disclosure of Information

Confidentiality is crucial to all our relationships, but the welfare of the child is paramount. The law does not allow anyone to keep concerns relating to abuse to themselves. Therefore, confidentiality may not be maintained if the withholding of information will prejudice the welfare of the child.

All information that has been collected on any child will be kept locked and secure and access will be limited to the appropriate staff, management and relevant agencies.

In the event of an investigation it is essential that no information on child protection concerns relating to a child are disclosed inappropriately. Any such leaks could have serious consequences for both the child concerned and any investigation.

If uncertain about what information may be shared, take advice or refer to H M Government's Information Sharing Advice for Practitioners (see link in Further Information section).

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- Whilst parents / carers have the right to see any records kept on their child, this might not always be appropriate and should not put the child or yourself at risk.
- It is very important that only those who need to know, actually know, to avoid rumour and gossip that could affect the child, parent / carer and the group.

Any information is shared in accordance with our **Confidentiality Policy** and under the guidance of the Bristol Safeguarding Children Board (BSCB).

Transfer of a Child Protection Safeguarding File from one education setting to another.

(e.g. from an early years' setting to another early years' setting or a school.)

- The Designated Senior must inform the receiving setting that the child has a child protection file and must do so within **5 school days** of being notified of the transfer.
- The Designated Senior should pass the original copy of the child protection / safeguarding file to the receiving setting; this should be delivered separately to the child's main file and be delivered either by hand or by recorded delivery. The parents / carers should never be used to transfer the child protection file. The transfer must happen within 5 school days of notification and the setting should record that the transfer has been made.
- The setting should ensure that confidentiality is maintained and the transfer process is as safe as possible.
- If the setting receives a new child that has been attending a previous setting, then the setting should ask the previous setting if the child has a child protection / safeguarding file.
- If so, once the transfer of the file has been made, the setting should record that the file has been received (receipt) and keep this record for 6 years.
- Settings should keep a copy of the transferred file themselves for a minimum of 6 years and/or until the child reaches their 25th birthday.

See BSCB document "**Guidance on the Transfer of a Child Protection Safeguarding file to another education setting**" for full details of what should be in a file, how to transfer it and what should be retained.

Parents and carers will be made aware at Registration that as an education provider we have a duty to share or pass on child protection and safeguarding information to the next education provider.

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

Protecting Children and Young People

Please refer to BSCB Bristol Multi Agency Threshold Guidance, to help you identify the response needed.

Recognising Abuse

Recognising abuse is one of the first steps in protecting children and young people. There could be signs or behaviour that makes a member of staff or volunteer feel concerned. All staff are alert to the following types of behaviour in the children:

- Becoming excessively aggressive, withdrawn or clingy.
- Seeming to be keeping a secret.
- Significant changes in children's behaviour.
- Deterioration in children's well-being.
- Unexplained bruising, marks or signs of possible abuse or neglect.
- Any bruising on a non-mobile baby.
- Unreasonable fear of certain people or places.
- Acting out in an inappropriate way perhaps with adults, other children, toys or objects.
- Children's comments which give cause for concern, e.g.: inconsistent explanations of bruising, injuries or burns.
- Self-harm.
- Sexually explicit language or actions.
- Upset, withdrawn or angry behaviour after using the internet or texting.
- Children who go missing, particularly on repeat occasions.

Staff should be equally vigilant regarding signs relating to disabled children and not automatically assume that any of the above relates to their impairment.

Each Key Person has a notebook sometimes used to record observations, which may not be sufficient in themselves to cause concern, but which add to our understanding of a child and their family. The key person would always inform a parent of any green book entry. The Key Person will inform a Practice Manager or her deputy of any records made. These notebooks are kept in the filing cabinet in the office and are only accessed by the Safeguarding Leads and the child's Key person. Records for each child are kept separate and can be made available to parents if requested. The filing cabinet is locked at the end of the day and the office door is kept locked

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

when there is no member of staff present.

Not all concerns about children or young people relate to abuse; there may well be other explanations and staff are trained to keep an open mind and consider what they know about the child and their circumstances.

It is not the responsibility of staff members to investigate and decide if there is abuse. It is their responsibility to act on concerns and do something about it.

1. What to do if it is an emergency

If you think a child is in immediate danger you should **telephone the police on 999**. In all other circumstances you need to refer the matter to First Response and follow the procedure described below under the heading "What to do if Abuse is Disclosed."

In a medical emergency your first action may need to be one of the following:

- Telephone for an ambulance, or,
- Ask the parent to take the child to the hospital at once, or,
- Take the child yourself.

The child is the legal responsibility of the parent/carer and they must be involved as soon as practical, unless to do so would put the child at immediate risk of harm. Having taken the necessary emergency action it is important that to make immediate contact with First Response. If it is out of hours contact the Emergency Duty Team.

2. What to do if abuse is disclosed

The setting is committed to ensuring that it meets its responsibilities in respect of child protection by treating any allegation seriously and sensitively.

- Stay calm.
- Listen to what the child / young person is actually saying.
- Reassure them that they have done the right thing by telling us.
- Ask open questions, e.g. Can you tell me why you are upset? Can you tell me what is frightening you? Can you tell me why you don't want to go home today? Open questions enable us to gain information and clarification.
- Do not ask leading questions which could lead a child to say something or agree with us wrongly. Ensure that any questions asked are open or for clarification, not leading / closed questions. For example, an open question is: Why are you upset? A closed question is: Are you afraid to go home because your Mum will hit you?

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- Do not ask the child / young person to repeat what they have told you, for another worker or committee member. If the matter is to be investigated further it will be done so by trained professionals.
- Do not promise the child that this can be kept secret, as subsequent disclosure could then lead to the child feeling betrayed. Explain that you are obliged to inform other people.
- If appropriate explain to the child who you are going to tell and why. If the child asks what will happen next, it is ok to say that you don't know, but that you can be there to support them if they want.
- Make a note of any conversations with the child, trying to make these as detailed as possible, including when and where the conversations took place. Draw a diagram, if appropriate, to show the position of any bruises or marks the child or young person shows you, trying to indicate the size, shape and colour.
- Record as soon as possible and use the **actual words** used by the child.
- Keep all records factual. Avoid making assumptions or interpretations of what the child / young person is telling you. Store all records securely.
- Discuss your concerns with the Designated Senior responsible for child protection or her Deputy. If the allegations implicate the Designated Senior, the concerns should be discussed with a deputy or the Trustee responsible for Child Protection (the Child Protection Officer). This must be reported as soon as possible to the LADO (see section on allegations against a member of staff.)
- If appropriate, inform parents / carers that you are going to report your suspicions / concerns. This might not always be possible and should not put the child or yourself at risk. When you report an incident, First Response / the duty officer will ask you if the parent / carer has been informed. If they haven't, they will want to know the reasons why.
- If possible, you or your Designated Senior will report this information to an appropriate agency. Mostly this will be First Response who will triage your call. (see appendix A). You can contact First Response by telephone or, if it is at the Families in Focus level (previously Early Help level) by using the online Request for Help form (see link in Further Information).
- First Response will assess your call and pass it on to an appropriate agency. This will be Social Care (Level 3 Statutory Response) if it is a Child Protection issue, or Families in Focus (Level 2 Escalating, Targeted Support / Escalating Needs) if the concern is at a lower level but multi-agency response is needed. First Response may also signpost to other services or even ask you to plan to support the child at the lowest level.(Level 1 plus Additional Support Universal Services.)
- Once the referral has been made, if appropriate, you can tell the child what is going to happen and what to expect.

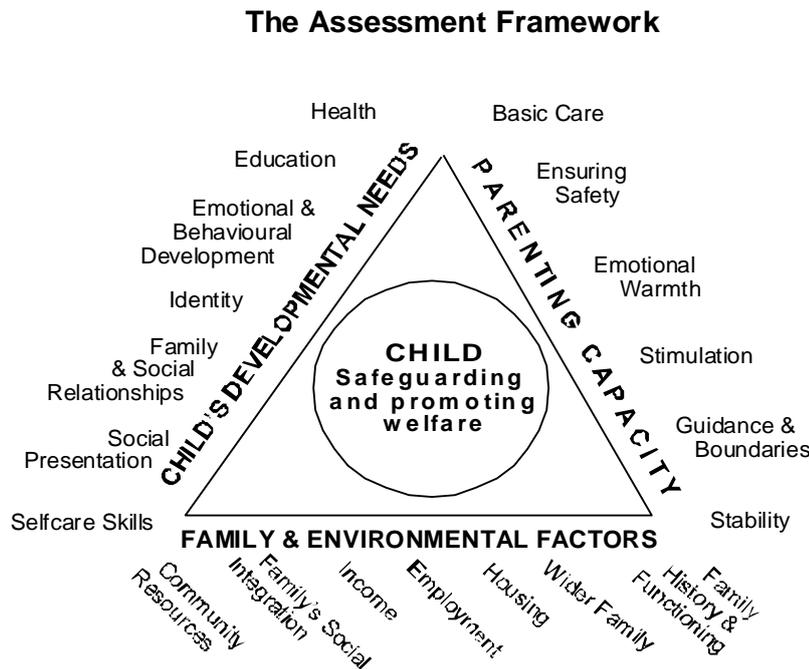
Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

3. What to do if abuse is suspected

If any signs or symptoms lead you to feel concerned that a child may be being abused or neglected, it is important that you record these (what, when and where) and share these concerns with the Designated Senior. If appropriate, records can be recorded in the incident book or in a confidential document to be kept by the Designated Senior

- Consider the Assessment Framework. (see overleaf)



- Decide on a plan of action. This might include;
 - Ongoing observation of the child, noting any further concerns.
 - Discussion with other staff to gain further information they may have.
 - Discussion with parents / carers to establish if there might be reasons for the child's behaviour / actions.
 - Keep an open mind and avoid assumptions about the source of the harm.
 - Work with the child and the parents / carers to reduce risk. This may be by offering a service through our setting or by referring to additional support externally.
- If you or the Designated Senior are uncertain about whether the concern is reportable, call the families in Focus team for advice.

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- If you are still concerned about the welfare of the child / young person, this information must be passed on to First Response. Parents / carers should be informed unless you think this could put the child or yourself at risk.
- If First Response has been contacted and they pass you to Children's Social Care, they should let you know that they are responding to what you have told them. It is unlikely that you will be told what action has been taken unless it has implications for the setting. If you have not heard from the Social Care Team, it may be appropriate to contact them to ensure that the details you gave them have been taken into consideration and acted upon.

Working with Children and Young People

1. Recognising inappropriate behaviour in staff, volunteers and other adults.

There is no guaranteed way to identify a person who will harm children. However, there are possible warning signs. These may include:

- Paying an excessive amount of attention to a child or groups of children, providing presents, money or having favourites.
- Seeking out vulnerable children, e.g. disabled children.
- Trying to spend time alone with a particular child or group of children on a regular basis.
- Making inappropriate sexual comments.
- Sharing inappropriate images.
- Being vague about where they have worked or when they have been employed.
- Encouraging secretiveness.

There may be other sources of concern; this is not an exhaustive list. If you are concerned about another staff member or volunteer's behaviour you need to pass this on to the Designated Senior.

2. If a staff allegation is made, or you suspect a member of staff or volunteer of abuse or inappropriate behaviour:

The LADO must be involved and consulted on all staff allegation incidents before an investigation of any type occurs.

If it appears that a staff member or volunteer has:

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- behaved in a way that has harmed a child, or may have harmed a child, or,
- possibly committed a criminal offence against or related to a child, or,
- behaved in an inappropriate way towards a child which may indicate that he or she may pose a risk of harm to children,

then the following procedures **must** be followed:

- a. Record your concerns and report them to the Designated Senior.
- b. The Designated Senior should take steps to ensure that during the remainder of the working day that particular member of staff is not left in sole charge of the children or any child.
- c. At the earliest opportunity, contact the setting's Child Protection Officer.
- d. It may be clear in some cases, where a child has been injured and / or there is clear evidence of significant harm or risk of significant harm that an immediate referral must be made to the police, the emergency services or to First Response. In addition;
- e. Either the Designated Senior or the Child Protection Officer must then contact the Local Authority Designated Officer (LADO) **within 1 working day** of receiving the report of an allegation.

Local Authority Designated Officer (LADO)

Telephone: 0117 903 7795 or Work Mobile: 07795 091020

- f. The setting should then follow the LADO's advice on how to deal with allegations against staff. **Do not start any investigation into the allegation until the LADO has been contacted.**
- g. The setting should take advice from the LADO on how and when to inform the parents of the child.
- h. The setting is required to inform OFSTED of any allegations of abuse against a member of staff, student or volunteer, or any abuse that is alleged to have taken place on the premises or during a visit or outing within 14 days (see Appendix A).
- i. If the concern is regarding the Designated Senior, the above procedure will be followed but the report will be made to the Deputy / Child Protection Officer.

3. Support to Staff and Volunteers

The Trustees will fully support all members of staff in following this procedure. Following an allegation or investigation:

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- Staff and volunteers who work with issues of child protection may themselves need support in dealing with the emotional distress this can cause. They can talk to the setting's Child Protection Officer and any of the appropriate agencies listed in Appendix A.
- Staff, volunteers or management members may also be subject to allegations of abusing children in relation to their work for the setting. While support will be offered to these individuals by the setting, we will ensure that the agency dealing with the matter is given all assistance in pursuing any investigation and the Bristol LADO will be informed. The disciplinary procedure may be implemented.

Ofsted - We will notify Ofsted of any incident or accident and any changes in our arrangements that may affect the well-being of children or where an allegation of abuse is made against a member of staff, and any specific procedures such as responding to concerns about radicalisation or extremism (whether the allegations relate to harm or abuse committed on our premises or elsewhere). Notifications to Ofsted are made as soon as is reasonably practicable but at the latest within 14 days of the allegations being made.

4. Recruitment and employment of Staff and Volunteers

We acknowledge that paedophiles and those that pose a threat to children may be attracted to employment that allows them access to children and young people. As part of this policy we will ensure that people working with the children are safe to do so.

- All staff (including the setting's Practice Managers) and volunteers will be checked by the Disclosure and Barring Service on joining the scheme, to be renewed every 3 years.
- All people connected with the setting must declare all convictions/cautions incurred since DBS disclosure which may affect their suitability to work with children.
- All people connected with the setting must declare their disqualification status.
- Two references will be taken up prior to appointment for new staff and volunteers and a medical reference may also be required.
- The selection and interview procedure of the setting will be adhered to. This must include a full employment history, qualifications, interview and identity checks.
- Providers must also meet their responsibilities under the Safeguarding Vulnerable Groups Act 2006 which includes a duty to make a referral to the Disclosure and Barring Service where a member of staff is dismissed (or would have been had the person not left the setting first) because they have harmed a child or put a child at risk of harm.

(See also **Recruitment Policy**.)

5. Record Keeping

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

We record information about staff qualifications, and the identity checks and vetting processes that have been completed including:

- DBS or criminal records disclosure reference number
- Date the disclosure was obtained
- Details of who obtained it.

As part of our regular supervision, all members of staff are required to sign a declaration concerning any change in circumstances relevant to safeguarding checks which are kept with their Personnel file.

We inform all staff that they are expected to disclose any convictions, cautions, court orders or reprimands and warnings which may affect their suitability to work with children (whether received before or during their employment with us).

We abide by the **Safeguarding Vulnerable Groups Act (2006)** requirements in respect of any person who is dismissed from our employment, or resigns in circumstances that would otherwise have led to dismissal for reasons of a child protection concern.

6. Use of Mobile Phones, Cameras and E safety

We are aware of the risks associated with the use of mobile phones and cameras in the setting. To manage this appropriately we have a separate policy regarding the use of these devices. **(Online Safety Policy)** In addition we will ensure that all internet compatible devices used in the setting will have appropriate filters and controls.

7. Staff Behaviour

All staff, volunteers and management members within the setting recognise that they need to conduct themselves in an appropriate, open and transparent way to ensure a safer environment for all. (see **Staff Behaviour Policy**)

In addition we will use "Guidance for Safer Working Practice for those working with children and young people in education settings," as a tool to develop setting specific guidance on behaviour for staff and volunteers.

8. Whistleblowing

We have a separate **Whistleblowing Procedure** so serious and or systemic concerns about senior staff or management may be reported to more senior member of staff/management or to an appropriate external organisation if necessary. Allegations about specific staff members should be dealt with in line with the staff allegation section earlier in this document.

Prepared by Kathy Kilgour(date)

Approved by the Trustees on(date)

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

.....Helen Wilson.....29/11/18..... (date)

(Signature of Trustee)

.....Ailsa Bailey29/11/18.....(date)

(Signature of Trustee)

Further Information

- South West Child Protection Procedures – provide detailed online information on all aspects of child protection, e.g : Staff allegations – <https://www.proceduresonline.com/swcpp/>
- “Addendum to the Multi Agency Guidance for Injuries in Non- Mobile babies” <http://bandltd.org.uk/development-support/safeguarding-non-mobile-babies-addendum-early-years-settings-childminders>
- Working Together to Safeguard Children 2018 https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/722305/Working_Together_to_Safeguard_Children_-_Guide.pdf
- First Response online Request for Help form- (Please note you cannot print off a copy of this form, so keep a record of the information sent) Do not send any child or family details by unsecured email. https://www.bristol.gov.uk/en_US/social-care-health/report-concern-about-child-for-professionals
- Guidance for safer working practice for those working with children and young people in education settings <http://www.safeguardingschools.co.uk/wp-content/uploads/2015/10/Guidance-for-Safer-Working-Practices-2015-final1.pdf>
- Information sharing. Advice for practitioners providing safeguarding services to children, young people, parents and carers. 2018
- https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/721581/Information_sharing_advice_practitioners_safeguarding_services.pdf
- BSCB “Guidance on the transfer of a child protection safeguarding file to another educational setting” <https://bristolsafeguarding.org/media/1162/guidance-on-transfer-info-in-education.pdf>

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- [Prevent Duty Guidance for England and Wales](#)
- https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/439598/prevent-duty-departmental-advice-v6.pdf
- [BSCB Threshold Guidance-2018](#)
- <https://bristolsafeguarding.org/children-home/professionals/policies/#ThresholdGuidance>
- EYFS Safeguarding and Welfare Requirements – Child Protection

Appendix A – Useful contacts

In an emergency call 999

1. Committee Members responsible for Child Protection

Child Protection Officer - **Helen Wilson**

2. Staff Designated Senior

Designated Senior - **Jane Smith**

Deputy Designated Seniors - **Sophie Cleak / Jackie Millward**

3. Referral Agencies

- **First Response – 0117 903 6444 (all Bristol)**

The place to call if you are concerned about a child or young person or think they need some help. Calls to First Response may result in direct referral to a Social Work Team or to Early Help and/or advice and guidance being given about services to help families.

- **Families in Focus:**

- North 0117 352 1499;
- East / Central 0117 357 6460 ;
- South 0117 903 7770

- Disabled Children Team (all Bristol) - Tel: 0117 903 8250

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

- Emergency Duty Team /Out of Office Hours Tel: 01454 615 165
- Police: Non emergency – Tel: 101
- On-Call Consultant Paediatrician (via BRI Switchboard) 0117 923 0000 – non-mobile babies

4. For Staff Allegations Contact:

- Local Area Designated Officer - Telephone 0117 903 7795, Work mobile: 07795 091020
- Registered providers must inform Ofsted of any allegations of serious harm or abuse as soon as reasonably practicable, but at the latest within 14 days of the allegations being made.
- Ofsted Compliance and Investigation Team (For reporting any Child Protection concerns).- Tel: 0300 123 1231
- Ofsted Whistleblowing hotline – 0300 123 3155

5. Support and advice

- South West Child Protection Procedures (online guidance) www.swcpp.org.uk
- Childline -Tel: 0800 1111 (open 24 hours)
- National Association for the Prevention of Cruelty to Children (NSPCC) -Tel: 0800 800 500
- NSPCC Whistleblowing hotline – 0800 0280 285
- NSPCC FGM helpline: 0800 028 3550 or email fgmhelp@nspcc.org.uk.
- Bristol Against Violence and Abuse (BAVA) email bava@bristol.gov.uk or www.bava.org.uk
- Bristol Safeguarding Children Board (training) -Tel: 0117 3532505
- Police Prevent Team: 01278 647466
- Channel info: channelsw@avonandsomerset.pnn.police.uk

BAND Development and Support Worker – **Michelle Smith** Tel: 0117 954 2164

-

Noah's Ark Preschool

Supporting Children and Families with God's Love and Practical Care

Appendix B – Legislative Framework

Primary legislation

- Children Act (1989 s47)
- Protection of Children Act (1999)
- Data Protection Act (1998)
- The Children Act (Every Child Matters) (2004)
- Safeguarding Vulnerable Groups Act (2006)
- Childcare Act 2006

Secondary legislation

- Sexual Offences Act (2003)
- Criminal Justice and Court Services Act (2000)
- Equalities Act (2010)
- Data Protection Act (1998) Non Statutory Guidance
- The Childcare (Disqualification) and Childcare (Early Years Provision Free of Charge) (Extended Entitlement) (Amendment) Regulations 2018
- Children and Families Act 2014
- Serious Crime Act 2015